

CANDIDATE PACK

PRESIDENT OF EDUCATION

YORK ST JOHN
STUDENTS' UNION



WELCOME

York St John Students' Union is a democratic, charitable organisation. We exist to ensure our members (students) have the best possible time whilst studying at York St John University. We are founded on our vision and values which govern how we run and shape our fundamental beliefs as an organisation.

OUR VALUES

➤ Inclusive

Provide activities and spaces that make students feel that they belong.

➤ Transformative

Ensure that the Students' Union provides opportunities and experiences that positively change lives.

➤ Challenging

Constantly critique and question what we and our partners do to ensure that we are always striving to act in the best interest of students.

➤ Empowering

Equip students with the skills, opportunities, and experiences to enable their success.

➤ Fun

Make student life at York St John University enjoyable and rewarding.

The Students' Union is led by three full-time elected officers, in addition to a team of part-time officers, who share responsibility for the organisation. Each year, students stand for election for these positions and those who are elected by their fellow students serve for one year.

Whichever role you choose to stand for, it's an important job. Officers have the responsibility for ensuring that the views of students are effectively and equally represented within the Students' Union and the University.

By reading this candidate pack, you've already taken your first steps to being a part of one of the Students' Union's busiest periods! After Welcome Week, our annual elections is our biggest event and you'll see our entire community come alive as candidates go out to gain votes.

Once you've decided to stand for one of our roles, you'll need to get online and nominate yourself. Visit ysjsu.com/vote and log in using your University details.

Nominations are open from **29 January** to **12 February**. If you have any questions about elections, please contact us via email (su.elections@yorksja.ac.uk)

THE ROLE

🚩 Job Title

President of Education

🚩 Salary

£18,362 per annum (plus any cost of living increases)

🚩 Hours of Work

35 hours per week (flexibility will be required with occasional weekend and evening work)

🚩 Contract Length

1 year (1 July 2021 to 30 June 2022)

What does it involve?

YSJSU is led by three elected full-time officers and a group of part-time officers made up from Chairs of School and Liberation Officers who share responsibility for the organisation: President of the Students' Union, President of Education, President of Wellbeing and Diversity and the Chairs of School. Each year, students stand for election to one of these positions. Those who are successfully elected by their fellow students serve full-time in their role for a one-year period, taking a break from their studies or after completing their studies to do so. Officers receive a full salary during their time of office. The Officers have responsibility for ensuring students views are effectively represented within YSJSU and the University.

Benefits

Being elected as an YSJSU Officer is a unique opportunity to develop key leadership and negotiation skills as head of a large organisation, acting to deliver positive impact on the experience of more than 7000 student members. It is also a fully paid position, which means that Officers can concentrate on their priorities without worrying about the need to support themselves financially. In addition, you will receive 26 days of holidays, 8 bank holidays and 5 University closure days. We also offer you a comprehensive training package, access to a number of development courses and various staff benefits including a free Totum card and railcard.

DETAILED DESCRIPTION OF DUTIES

Representation:

- Work closely with the other members of the Officer Team on YSJSU priority campaigns.
- Provide support for students and organise campaigns on campus with a focus on student education.
- Serve as a member of the YSJSU Trustee Board.
- Chair committee meetings as required.
- Shape the way YSJSU provides services to its members, and ensure that the student voice is heard in determining the future direction of YSJSU.
- Contribute to the establishment of YSJSU mission, vision and values, providing support to the development of the strategic plan.
- Researching national and global educational matters and acting on them.
- Ensure students can access all available services on campus.
- Enhancing participation within YSJSU organised activities.

Managing relationships:

- Contribute to and influence the University's strategy both through committee activity and formal meetings with key University staff, to ensure that student interests are effectively represented.
- Attend and speak at official University events and ceremonies.
- Work collaboratively with relevant university teams and directorates to ensure that students receive an exceptional educational experience at YSJU.

Plus:

- Any other duties as may be reasonably required.
- Ensure that the highest standards of professional performance are maintained.
- Promote equal opportunities in the work of the department.
- Ensure compliance with relevant legislation and statutory codes of practice, as advices.
- Participate in the arrangements for performance review.
- Ensure that professional skills are regularly updated through participation in training and development activities.
- Ensure all Students' Union policies are implemented within the remit of this post.